

TEMPORARY TRIP / FUEL PERMIT APPLICATION FORM

(UPDATE 09/2015)

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APPLICANT

COMPANY NAME:					
PHYSICAL ADDRESS:					
CITY:		STATE / PROV:		ZIP / POSTAL CODE:	
PHONE:		FAX:		EMAIL:	
ORDERED BY:			PO#:		DATE / TIME:
HAVE ACCOUNT: YES	IF NONE, CREDIT CARD#				EXP. DATE:

PERMIT(S) REQUIRED

TYPE		STATE / PROVINCE	EFF. DATE / TIME	TYPE		STATE / PROVINCE	EFF. DATE / TIME
TRIP	FUEL		/	TRIP	FUEL		/
TRIP	FUEL		/	TRIP	FUEL		/
TRIP	FUEL		/	TRIP	FUEL		/
TRIP	FUEL		/	TRIP	FUEL		/
TRIP	FUEL		/	TRIP	FUEL		/

TRACTOR AND SEMI-TRAILER INFORMATION

UNIT#	YEAR	MAKE	FULL VIN# (17 DIGITS)	LICENSE PLATE	BASED	# AXLES

GENERAL INFORMATION REQUIRED

LOAD DESC.:		LOAD WEIGHT:		DRIVER'S NAME:	
TRIP EMPTY OR LOADED?			OWNER OF LOAD:		
TR WHEELBASE:		TRL WHEELBASE:		TRACTOR LICENSE PLATE EXPIRY DATE:	
FUEL TYPE:		ACTUAL WEIGHT:		TR UNLADEN/EMPTY WEIGHT:	
TR OWNED OR LEASED?		IF LEASED, TR OWNER'S NAME:			
BASED REG'D WEIGHT:					

ROUTING

ORIGIN:		DESTINATION:			
ROUTES:					
RETURN TRIP?: YES		NO		RETURN TRIP LOADED OR EMPTY?: LOADED EMPTY	

INSURANCE / OP. AUTHORITY / ACCOUNT#

INS.CO:		INS POLICY#:		INS. EFF. & EXP. DATE:	
FID#:		US DOT#:		INS.COVERAGE\$:	
KYU#:		LA ACC.#:		ICC# (IF FOR HIRE):	
NSC#:		ON CVOR#:		IRP/CABCARD#:	
QC NIR#: R-		QC NEQ#:		IFTA#:	
BC FIN. RESP#:		BC CUSTOMER#:		AB MVID#:	
TX ACCOUNT#:		OR FILE#:		NY ACCOUNT#:	

COMMENT

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Guide for Trip / Fuel permit application form

(UPDATE 09/2015)



APPLICANT

1. COMPANY NAME: Must reflect actual name as registered with base state or province and as per truck registration.
2. PHYSICAL ADDRESS: Requires complete physical address and not mailing address.
3. CITY / STATE / PROV / ZIP / POSTAL CODE : of company
4. PHONE#: Where the applicant can be reached.
5. FAX # or EMAIL ADDRESS: Where permits are to be sent.
6. ORDERED BY: Name of person ordering the permits.
7. DATE / TIME: Date and time application is sent to NOVA.
8. HAVE ACCOUNT (check "YES" if you have a NOVA credit account) or CREDIT CARD information if no account. (Visa, MC or Amex).

PERMITS REQUIRED

1. Check box for Trip if not IRP plated or Fuel if you don't have IFTA. Check both if not IRP and not IFTA.
2. STATE / PROVINCE : State or province you need permit for.
3. EFF. DATE / TIME: Date you need permit effective for and time (ex. 3:00pm). If none provided, the default time (12:00am) will apply.

TRACTOR AND SEMI-TRAILER INFORMATION

1. All vehicle information is required for all states and provinces.
2. BASED : which state or province issued the plate.
3. QC: If more than 2 vehicles (Piggybacks, B-Trains, etc) state additional license plates in comment section.

GENERAL INFORMATION REQUIRED

1. LOAD DESCRIPTION : Required in AB, BC, MB, SK, MS, MT, ND, SD, UT.
2. LOAD WEIGHT: Required in AB, BC, MB, SK.
3. DRIVER'S NAME: Required in FL, ID, IL, MA, ME, MO, NC, NE, NH, NV, OH, RI.
4. TR WHEELBASE: Legal TR wheelbase in Canada is 244". Required in AB, BC, MB, QC, SK.
5. TRL WHEELBASE: Legal TRL wheelbase in Canada is 41'0. Required in AB, BC, MB, SK.
6. TRACTOR LICENSE PLATE EXP. DATE: Required in GA, OK, VA.
7. FUEL TYPE: Required in NC, NJ, NY, PA, TX, VT.
8. OWNED OR LEASED: If tractor is leased, need owner's name.
9. TR UNLADEN/EMPTY WEIGHT: Required in CT, FL, GA, IL, KY, NC, NE, NH, NY, OK, RI.
10. OWNER OF LOAD: Required in AB.
11. ACTUAL WEIGHT: Required in AB, BC, MB, SK, KY.
12. REG'D WEIGHT: How much your truck is registered for in base state/province.

ROUTING

1. ORIGIN / DESTINATION: Required in AB, BC, MB, NL, SK, (For fuel : NB, NS, ON, QC), AZ, ID, IL, MS, MT, ND, NE, NV, SD, TX, UT, WI.
2. ROUTES: Required in AB, BC, MB, NL, SK (For FUEL: NB, NS, ON, QC), AZ, ID, IL, MS, MT, ND, NE, NV, SD, TX, UT, WI.
3. RETURN TRIP / LOADED OR EMPTY: Required in AB, BC, MB, NB, ON, SK.

INSURANCE / OP. AUT. / ACCOUNT

- FID#, USDOT#, ICC#: Required for all states.
- NSC#: Required for all provinces.
- INSURANCE INFORMATION required for: GA, IN, SD.
- ON CVOR#: Required for all Ontario carriers and U.S. carriers if going thru Ontario.
- QC NIR# / NEQ#: Required for all Quebec carriers and US carriers if going thru Quebec.
- KYU# required for KY.
- IRP / CABCARD / IFTA#: Required for AB, BC, MB, SK, AZ.
- AB MVID#: Required for all Alberta carriers and U.S. carriers if going through AB.
- BC FINANCIAL RESPONSABILITY / Customer#: Required for BC. (Temporary Financial Responsibility # may be obtained if none).
- TX ACCOUNT / OR FILE / NY ACCOUNT #: Account numbers for Texas / Oregon / New York

ADDITIONAL INFORMATION REQUIRED: (ADD IN COMMENT)

1. CA : Year the truck has been licensed with this plate.
2. BODY STYLE / TYPE: (Either Conventional or Cab-over) Required for AZ, IN, LA, OR, TX.
3. OR : Driver's license number.